Advertisement No. NITS Dean(R&C) ME/592/02   **Date: 12/04/2022**

Applications are invited from Indian citizens for the temporary post of **Scientific Administrative Assistant/ Field Operator** for DST sponsored project in the Science, Technology, and Innovation Hub, NIT Silchar, Assam.

Titleof theproject	Establishment of Science, Technology and Innovation Hub in NIT Silchar, Cachar, Assam, for the socio-economic upliftment of SC/ST population in Assam
FundingAgency	Department of Science &Technology, Government of India
Projectsanctionnumber	DST/SEED/SCSP/STI/2020/309 (G)
No.ofposts	01 (One)
Duration	12 months initially and extendable up to 24 more months subject to availability of funds and performance review
PrincipalInvestigator(PI)	Dr. Biplab Das

GeneralInformationandTerms&Conditions

1.	AgeLimit	**32 Years**(as of the closing date of application)
2.	Essential Qualification	Any undergraduate degree (03/04 years duration) from Science/ Engineering/ Technology stream with knowledge in herbal/ medicinal plants and basic awareness of traditional healing methods
3.	Desirable Qualification	Proficiency (Read, Write and Speak) in Bodo/Assamese and English language with computer database creation and management knowledge will be preferred.
4.	Salary/Emoluments	**Rs. 18,000/-per month** Note:CandidatewillbeeligibleforH.R.A.aspertheProject/Institutenorms (if accommodation is not provided by the Institute)
5.	Relaxationon qualificationandage	SC/ST/OBC/WOMEN/PWDcandidateswillgetrelaxationasperGovernmentofIndiaRulesandRegulations.
6.	Last date of receiving/submiting of filled up applicationform	**03rd May, 2022**
7.	Reporting	Applicants are requested to submit the signed scanned copy of their filled-up application form along with C.V and all other relevant documents to the P.I. through email at bpd@mech.nits.ac.in with the subject line "Application for the post of Scientific Administrative Assistant/ Field Operator under DST project DST/ SEED/ SCSP/ STI/ 2020/309 (G)" .Call letters for short listed candidates will be sent through email.
8.	Date of interview, time, andvenue	The details regarding the interview process, date, time, and venue will be intimated to the shortlisted candidates over email.
9.	No objection certificate	Employed candidates are to submit a no-objection certificate from the employer at the time of the interview or at the time of joining.
10.	Institute right	The Institute has the discretion to restrict the number of candidates to be called for the interview on the basis of screening. No candidate may be recruited if suitable candidates are notfound.
11.	The signing of the agreement	Selected candidates shall have to sign an agreement at the time of joining.

Sd/-
Associate Dean(R&C)
NIT Silchar

National Institute of Technology Silchar

FORMAT of APPLICATION

For **Scientific Administrative Assistant/ Field Operator**

1. Advertisement no..dated:

2. Title of the Project- ………………………..………………………………………

   ………………………………………………………………………………………

3. Department:

4. Name of the applicant (in block letters):

5. Father's/Husband's Name:

6. Date of Birth(DD-MM-YYYY):

7. Age as on 03-05-2022:

8. Postal Address:

   E-mail: Phone no.:

9. Permanent Address:

10. Nationality:

11. Marital Status:

12. Whether belongs to SC/ST/OBC/EWS/PwD: (If yes, attach certificate):

13. Educational Qualification: (Starting from Class X)

Exam. passed	Board/ University	Division	% age of marks / CPI	Year of passing	Subjects

14. NET/GATE Examinations Passed:

        I.   NET   II.   GATE

Subject	Qualifying date	Valid up to		Subject	Score	Valid upto

15. Details of employments:

Sl. No.	Name of the Organization	Name of the post	Period	Scale of pay and present pay	Nature of duty

16. Any other relevant information that you may like to furnish:

Declaration

     I declare that the above information are true and correct to the best of my knowledge and belief.

Date:

Place   Signature of the applicant